

**NHS Welfare Reform, Health and Employability Forum**  
**8<sup>th</sup> May 2018**  
**10.30am-3.30pm**  
**Teachers Building**  
**Glasgow**

**Present:** Lisa Buck (Chair NHS GG&C), Margaret Dickson (NHS), Aileen Tait (Tayside), Jacqueline Brown (SG), Kate Burton (SG), Miriam Craven (SG), Maggie Vooght (NHS A&A), Mark Hynds (DWP), Brian Fleming (DWP), Janice Scouler (NHS Lanarkshire), David Inglis (NHS Lanarkshire), Elizabeth Quinn (NHS A&A), Anne Ramsay (NHS).

**Video/Tele Conferencing:** Margaret Brown (NHS Highland), Sandra McAllister (NHS Highland), Linda Leighton-Beck (NHS Grampian), Allyson McCollum (Borders).

**Apologies:** Alison Newman (NHS), Aileen Schofield (NHS Forth Valley), Sylvia Baikie (NHS Lothian), Cathy Rice (NHS GG&C), Wendy Third (NHS Tayside), Shirley Cuzen (DWP), Jo-Anne Valentine (NHS Fife), Louise Wilson (NHS Orkney), Marlene McMillan, Jeanette Hagerstrom, Susan Laidlaw (NHS Shetland)

**Guest Speakers:** John McRorie, Policy Manager, Employability Division, Scottish Government  
 Senga Cree, Lead Single Health and Work Gateway, Scottish Government

	<b>Discussion/Outcome</b>	<b>Action</b>
	<p><b>Introductions/Apologies</b>            Introductions were given to the guest speakers. Lisa announced the apologies and forwarded the presentations to those who were video/tele conferencing.</p>	
	<p><b>Presentation: John McRorie – Fair Start Scotland &amp; No One Left Behind</b>            John presented to the group Fair Start Scotland’s vision to shape an employability system that “Leaves no one behind, Person Centred, has Flexibility, is more straightforward to navigate, Integrated with other services and puts People First” doing this by supporting people with long term health conditions/disabilities into the right job at the right time. Fair Start Scotland commenced on 3<sup>rd</sup> April 2018 and offers voluntary person-centred support. This will provide 12 months pre-employment support and 12 months in-work support with an option to extend the duration of pre-employment support to 18 months. FSS providers will build and maintain working relationships with organisations and groups to provide effective and joined up support for participants.            John explained that “Integration and Alignment” linking up support services until March 2019 and that Fair Start Scotland is the first step in a wider employment programme which delivers more effective and joined up employment support for which the Government has set aside a £2.5 fund. The Minister for Employability and Training (Jamie Hepburn) published “No One left Behind” providing the next steps for employability support in Scotland, focussing on health, justice and housing services and containing 14 actions for working collaboratively with our partners to build a straightforward and person-centred system of support. John discussed the “Road to Recovery” document regarding drug problems and said that this document will be updated regarding health and social care and employability. He encouraged all present to make links/work with the groups who have been awarded the contracts (see presentation).</p>	
	<p><b>Presentation: Senga Cree – Single Health and Work Gateway</b>            Senga provided an overview for the 2 year Health and Work trial, which runs from July 2018 until July 2020. The pilot running in Fife and Dundee is funded 80% from UK Government WHU and 20% from Scottish Government. The project is for people at risk of falling out of employment due to</p>	

<p>health conditions/disability (at work or absent, or, recently unemployed/economically inactive due to health conditions/disability of up to 6 months.</p> <p>Senga said the three core improvements are The Single Gateway Access point, Integration and Alignment Core Health and Work services, Improvement work with affiliated services to drive people to the Gateway (including marketing and awareness tests of change) to improve the numbers who use this. Senga said that she is keen to learn from the evaluation of Fit for Work, which is one of the services to be included.</p> <p>Senga went on to explain the section on improving triage, risk assessment, and early referral for the 4 groups (in work, off sick, recently unemployed and longer term unemployed), to the core services. This will offer health assessment, case management and clinical intervention, physiotherapy, psychological therapy, work place assessments, employer training and reasonable adjustment conversations.</p> <p>The purpose of the Single Gateway will bring services together, have a single point of contact, self-referral, recently unemployed and better links to wider support – money/debt advice, housing support, JCP. The Programme Work streams are project management, oversight and delivery, design and operation of the Single Gateway, service levels and training, supporting improvement work, branding and awareness raising, data gathering and sharing and evaluation. The “Work in Progress” being governance, Single Gateway call handling, building the core service/team, data system/sharing/governance, affiliated services – referral routes, marketing and awareness, communication strategy and evaluation/predictive analytics.</p> <p>Catherine Paterson (Scottish Govt. and Improvement Lead) will work with a range of people in Fife and Dundee and develop formal/informal pathways into the Gateway to encourage more referrals, develop branding and marketing for this and what the name for the service should be. Statisticians will use the data from the core services within the pilot to look at predictions for different conditions and outcomes.</p> <p>An explanation of the Single Gateway Theory of Change and the 3 outcomes was given; service outcomes, beneficiary outcomes and economic outcomes. The launch will occur at end of June with the interim evaluation report taking place in the middle of 2019. The final evaluation report will take place in December 2020 and be published in March 2021 which will allow comparatives to be made throughout the country and discussions to take place later in the year to decide who should be involved in this. Wendy Third NHS Tayside and Joanne Valentine NHS Fife are the contacts for this project.</p>	
<p><b>Questions and Answers</b></p> <p>Q - How are staff linking in with services that support NHS Highland employment services locally and who they are?</p> <p>A - Within Fair Start Scotland the providers will meet to compare their approaches and speak about their referrals to discuss local initiatives and ways to engage with a variety of partners. By doing this there will be a lot of learning and collaborative working that will be required by various organisations by looking at different approaches across the country which are proving to be successful.</p> <p>Q -What information is available about the interface with DWP and work coaches for the Fair Start Scotland referral process?</p> <p>A -Under the Work Able projects the majority of referrals came from DWP and Work Coaches. The new service will engage with DWP and the Work Coaches for people in the system to be made aware of what Fair Start Scotland is and what help and support it can provide. The Coaches are currently being trained to understand what Fair Start Scotland is and who they should refer.</p> <p>Q – Will relationships change with DWP regarding the Pilot Project?</p> <p>A - Local DWP staff and regional managers were involved in the concept document suggesting how work coaches might be involved. More formal referrals will be advised by health staff working in the</p>	

job centre premises on certain days of the week (which will fit in with changes of work roles within job centres). The initial arrangement is informal through good working arrangements and conversations have started to make this more formal i.e. additional resources and this will be a “work in progress” as the pilot goes on.

Q -Can contact with clients be reflective in client’s claims/commitment and will the providers of the services report back to the DWP that they have engaged with their services or will the DWP trust what the claimant say?

A - Any DWP discussions with clients regarding customer wishes would be a one to one conversation with the customer and not a three way conversation with the service provider, this should not affect their claims and commitment as the project is voluntary therefore it wouldn’t/shouldn’t form part of their commitment. The referral process from DWP is to make sure that clients get the health support that they need in a joined up way and link with the Single Gateway and DWP for data sharing.

Q - Work being carried out in Inverness with vulnerable addicts who were frightened to be referred to coaching/job interviews because they thought that they were going to be tested for drugs now have a reduced number of sanctions because of support staff working together.

A - There should be no sanctions because it is a voluntary service and the sharing of information is to help clients.

Q - What about a previous service regarding “condition management” could this be looked at/compared to and asked if the single point of contact is suitable to support vulnerable, at risk clients with long term conditions? How much awareness is there of the other initiatives that exist to bring services together for employability?

A - Ewan McDonalds team have looked at relocation of services and explained that the pilot project is a learning process and that the three national call handling lines could be changed to one however this has not been decided and is part of learning which will be taken from the project.

If anyone might have examples or suggestions of best practice to share/send them to Senga Cree or Alison Newman.

Maggie Vooght gave a description of health and employment training open to anyone from any background or service to ask the work question. Ayrshire and Arran has a project called DICE (disability confident, as a single gateway for employers who want to know how to re-train or recruit staff that have health issues). DICE deals with 38 organisations that are involved in employing staff with certain health conditions. (See Link) [DICE](#) The Work in Health Service is signposted by GP’s and the majority of people offered this service participate. Maggie explained that the Work in Health Service does not have a website.

SC/AN

Q – Would the Fit for Work service be continued?

A – Confirmation will be sent in time for the next meeting.

Q –Can we have information on the single point of contact phone line?

A- This will happen when the benefits system transitions to Scotland. It is important to overlap with other areas of work to improve the service.

Q- Can the reduction in money from the UK Government be explained, where has the money been saved and where are the gaps?

A – £96 million funding from the UK Government has shown their commitment around the service to encourage employers to employ disabled clients. The commitment is about how the Government

<p>can reduce the disability gap.</p>	
<p><b>Check previous Minutes</b>  Page one of the previous minutes was read and the chair confirmed that members were going to return to their workplaces and promote the credit union. The chair suggested that we invite Credit Union to speak again in the future.  David Inglis confirmed that he, Janice Scouler and Gillian Lindsay would replace Elspbeth Russell as NHS Lanarkshire’s representative on a rotational basis and asked that the distribution list be amended to reflect this.  Aileen Tait also confirmed that Judy Gibson has now retired for the purpose of the distribution list.  Page two Maggie Vooght said NHS Ayrshire/Arran that DICE means the (Disability Inclusive Equals Confident Employers).  Page four Jacqueline Brown said an amendment should be made to the last paragraph on SG - should read in addition to the normal recruitment channels <i>they were going to be using other sources to go to NHS and partners and do some recruitment targeting through their networks.</i></p> <p><b>Actions from last minutes Actions from meeting (11<sup>th</sup> January 2018)</b></p> <p><b>Margaret Dickson</b> confirmed that a meeting has been set up for the following week with NHS Health Scotland L&amp;D Team regarding the development of a VLE to be shared throughout HB’s to include Employability, Financial Inclusion, Welfare Reform and Vocational Rehabilitation. This has now an outcome on the planning tool. Margaret will report back to the group.</p> <p><b>Margaret Dickson</b> is currently working on the layout of the OFP information.  Lisa confirmed with Margaret that this has already come out.</p> <p><b>Marlene McMillan</b> to share information on the eLearning module for A&amp;A with Alison and Margaret. Check the local updates  Lisa said that this has still to be confirmed.</p> <p><b>Jeanette Hagerstrom</b> to provide information to the forum on the Engagement event on 2<sup>nd</sup> November in Glasgow.  Lisa confirmed that this has been sent.</p> <p><b>All</b> HB Learning tools that include Employability, FI, WR, and VR should be forwarded to AN for the attention of MD – Reminder.  Lisa said that she believed this to be completed.</p> <p><b>Aileen Tait</b> to speak to Marlene McMillan about the NHS A&amp;A sharing information around simplifying referrals into services.  Aileen and Margaret have both had meetings with Ken McKenzie and the work that is being done in A&amp;A has been fed into that source development.</p> <p><b>Jacqueline Brown</b> to share contacts from Funeral Poverty Reference Group with Alison who can pass this onto the Credit Union.  Alison emailed Jacqueline on 21.1.18.</p> <p><b>ALL – Credit Union</b>  To look at ways of increasing Awareness, Aileen Tait extended an invitation to Ninewells and Alison Newman Organised a successful awareness day in Meridian Court on 7<sup>th</sup> March.</p>	<p><b>AN</b></p> <p><b>AN</b></p> <p><b>MD</b></p> <p><b>MM</b></p> <p><b>complete</b></p> <p><b>complete</b></p> <p><b>complete</b></p> <p><b>complete</b></p> <p><b>AT complete</b></p>
<p><b>Update from the Scottish Government – Jacqueline Brown/Jeanette Hagerstrom</b></p>	

<p>Jacqueline confirmed the Social Security Bill was passed on the 25<sup>th</sup> April 2018. Amendments have been accepted and the terminal element is ongoing with GP's. The timelines for carers allowance supplement will start in the summer of this year and the funeral allowance next year.</p> <p>The interview process for 80 posts in Dundee will begin in May.</p> <p>The communication engagement process is taking place with Euan McKay from NHS Health Scotland, Euan is a member of the Communication Engagement Partnership Group. Alison Newman will send any updates to the forum. The second report for the experience panels went out on 27<sup>th</sup> February, this was structured around qualitative research. Work is ongoing with the experience panels, by focusing on specific areas and they will be working with stakeholders looking at what will be included in the charter and the type of communications they require around carers allowance. The responses for this will be discussed with Lisa Buck and the reports from the experience panel are looking at grants and carers allowance, Jacqueline Brown will send this to Alison Newman and Lisa Buck.</p> <p>Lisa Buck shared that Jacqueline was looking for thoughts on the "DLA Child", as the programme design group were looking for advice from stakeholders and the local Boards, Jacqueline has the NHS directory and plans to approach everyone directly. Workshops have taken place in the past and the forum was asked if anyone has interest to take place in these again.</p> <p>Jacqueline discussed the programme design and asked for input/local involvement from the Boards. It was important to identify the target audience and the chief executives were used as a contact for the Bill. Kate Burton offered some advice regarding contacts.</p> <p>Miriam Craven said that she has responsibility for looking at the operational side and has responsibility for local delivery/support across Scotland, Miriam offered to come and speak at the next meeting.</p>	<b>JB/AN/LB</b>
<p><b>Update from NHs Health Scotland – Margaret Dickson</b></p> <p>The short term outcomes have been changed for the Outcome Focus Plan at a consultation meeting on the 13<sup>th</sup> March 2018. The plan, outcomes and resources/guides will be available on the Health Scotland website. Margaret is currently in talks with the Marketing and Digital services.</p> <p>The In Work Progression project (the "Hear Sector") is focused on reducing in work poverty for people in the care sector, they have finished an intermediate evaluation, one of the findings being that DWP have said they are not meeting the criteria for people who receive in work benefits. Work is also in progress to engage with 20 organisations at different levels. Margaret advised that the interim report is worth reading.</p> <p>The Fair Work Framework benchmarking tool will be carried out throughout Lanarkshire. A meeting is being set up to look at how this can be replicated.</p> <p>Lisa Buck said that she had shared the FWF with senior managers and governance in Glasgow and they were most impressed with it.</p> <p>Margaret Brown said that current outcomes on the OFP will be changed by the Government to new outcomes. This will be updated on the plan once it has been reported.</p> <p>Lisa asked if there is anything Margaret would like them to do and Margaret referred them to the email that she sent to everyone on Monday 7<sup>th</sup> May.</p> <p>Kate Burton said that Roddy Duncan is considering having another event to promote the OFP at an event in Autumn where the members of the WRHEF could facilitate the workshops. SG are trying to tie this in with Michael Marmot's diary.</p> <p>Kate said that there will be another event in September for which there is a parliamentary reception to view/promote the work of health advisors/community link workers which is being done in Scotland.</p> <p>Aileen Tait enquired how the local information is going to be displayed on the website and when the information will be circulated. Margaret confirmed that there is no information as yet and the information that will be used will be taken from local NHS board plans which can be refreshed but there is no need to update things at this stage.</p>	



<p>based on goodwill of the local Chamber of Commerce who have offered to pay for this event. Support was offered to all boards if they would like to set up a DICE initiative in their area for more information please get in touch.</p> <p>Billy Bowie Tankers currently employ disabled workers and have said that they are willing to share how it works with any other interested employers who would like to visit them.</p> <p>Jacqueline Brown asked if the Board have followed up on this process to reflect on any offers of involvement/employment. Maggie said the Board ask for feedback after the event asking if it has increased employers awareness, they would love to be able to measure this, but the Board doesn't have money/resources to do this.</p> <p>Kate Burton said that "Fair Start" will have to do this to get people back to work and suggested Maggie speaking to John McRorie before the next event happens to ask for some funding from the Government to enable this to be tested.</p>	<b>MV</b>
<p><b>Aileen Tait – NHS Tayside</b></p> <p>Aileen had not been asked to provide an update on behalf of Wendy third in relation to Dundee HSCP and employability. Wendy's main focus at present is on the Single Gateway and a full update on this project had been provided by Senga Cree.</p> <p>Aileen reported that they would now have to make some adjustments to the NHST Welfare Reform Action Plan in view of the latest amendments to the national OF Plan. Current priority actions include awareness raising and training for staff around the impact of welfare reform and poverty on health and supporting and encouraging inequalities sensitive practice and referral to advice services as appropriate. Much of that ongoing work, particularly the development of referral pathways, will also support local action to tackle child poverty as outlined in the SG Child Poverty Delivery Plan. They will therefore be working to ensure that progress in relation to these activities is linked into other relevant reporting mechanisms.</p> <p>Lisa Buck said that NHS GG&amp;C have been approached by a Public Health Consultant who deals with child poverty and she is developing an action plan, as well as what is already on the Welfare Reform Plan - i.e. the living wage accreditation.</p>	<b>KB</b>
<p><b>Kate Burton – Scottish Government</b></p> <p>Kate circulated her work plan for the next year and confirmed that her role with community link workers will carry on.</p> <p>Community Link Workers carry out different non-clinical support under the heading of the H&amp;SCP which receives funding and is responsible for this. It is up to the local areas to decide what the CLW role is and what the Practice needs are. Kate will circulate the "memorandum of understanding" to everyone, the MSP could arrange a meeting to meet with the GP's/clinical group. Kate has asked that anyone interested in setting up this type of meeting with the MSP to contact her.</p> <p>Kate informed the group that she is seconded to Scottish Public Healthcare and suggested giving a presentation to the group with information from the WRHEF going to Government. Lisa and Kate agreed that Kate will give her presentation at the next meeting along with Miriam.</p> <p>Margaret Brown asked for clarification of the Scottish Governments funding for the 6 key areas and these were explained, Kate also said that there will be an evaluation of CLW and she will send this information to the group.</p>	<b>KB</b>
<p><b>Janice Scouler/David Inglis – NHS Lanarkshire</b></p> <p>David Inglis advised the group that he, Janice Scouler and Gillian Lindsay (from separate teams), will rota share attending the WRHEF meetings from now on.</p> <p>The financial inclusion pathways to poverty are carrying out lots of work in South Lanarkshire with a universal pathway to refer into the money matters team through the health visiting team. 39% were families that had been referred to money matters at the six week review and of 185 families 125 of</p>	<b>KB</b>

them engaged and accumulated £80,000. David said the health and welfare hubs are still operating successfully within health centres in the most deprived/rural areas in South Lanarkshire where in Quarter 3 27 clients that have a disability and are unable to work have benefitted from financial gain amounting to £164,000. David confirmed that NHS Lanarkshire are starting to work with maternity services/money matters and are starting to refer families to the service for financial support. 771 patients have benefitted from the service within Lanarkshire.

Jacqueline Brown asked when the Holdsworth Centre in Wishaw will be open. Janice will ask her colleague to contact Jacqueline regarding this. David advised the group that the centre is a HUB based on the "Glasgow Model information/support service" and is based in a community setting giving welfare rights information within a GP practice where a Welfare Rights Officer will be employed within the practice.

In North Lanarkshire poverty is the key theme in their community partnership and they are working with child poverty, fuel and food poverty groups. They will review the NHS plan in alignment with the new Outcome Focus Plan which is used in the acute sites and children's hospital. They are working with community link workers to support key residential schools to support young people that don't have an education to move into work and have shared their key contacts details with DWP. Janice said that in meetings with DWP staff in North Lanarkshire (for each of the 6 localities) each of the health improvement senior staff have made contact with their local office, are building up links with DWP staff, looking at shadowing opportunities and have shared the key contacts for health conditions.

Kate Burton asked if community link workers have access to patient medical records. Janice replied yes, but confirmed that welfare rights workers (operating in 3 of the main centres) do not.

Margaret Brown said that rural health practices could have a member of staff who is trained to give information and a link worker who covers more than one practice. Kate Burton said that she will discuss this separately with Margaret. Margaret confirmed that the company that won the contract has spoken about providing web based information.

Maggie Vooght asked if receptionists could be trained to provide this and Kate said that she will speak to Maggie regarding this.

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#### **Lisa Buck – NHS GG&C**

Lisa referred to her update and spoke about the Staff Financial Wellbeing Project.

The background is to improve staff health. The SHS has driven the Boards approach to workforce health since 2008 and this identifies Financial Inclusion as a priority work stream.

The project aim is to reduce the negative impact on staff health caused by money worries, debt and financial insecurity and will explore staff issues related to money through qualitative research methodologies, develop basic training in money to support and offer onward referral to staff with money related issues. To develop a robust communications and marketing plan on money related issues and where to get help and support.

An external research provider has been commissioned to carry out the research study where staff and stakeholders are currently being recruited for interview. The initial engagement has been made with stakeholders in Human Resources, Occupational Health, Support & Information Services, Payroll and Bank Staff with a view to developing basic awareness training on money issues, support available and appropriate pathways for signposting. Mapping of the current online money advice information available to staff has begun, with a view to the development of a communications and marketing plan. Eighteen frontline HR staff have attended One Parent Families Scotland poverty awareness training.

NHS GG&C have received £42,000 from an endowment to upskill HR staff to give information to staff that have financial difficulties. Lisa said that the head of education has prepared a paper on the "widening of employment" in GG&C. Jane Beresford has sent information, has been speaking to hospitals and has been circulating leaflets on the wards.

<p>Lisa spoke about Primary Care and Employability-Action Plan January 2018 – March 2019 that has been created and is monitored by the NHS GG&amp;C Employment and Health Strategic Group Kate Burton asked Lisa to share this. Lisa asked for suggestions to be sent to her.</p>	<p><b>LB</b></p>
<p><b>AOCB</b> Lisa Buck informed the group that Lucy Rennie passed away and praised her work within Health and Work. Margaret Dickson informed the forum that Donna Burnett and Alison Newman will attend the funeral.</p> <p>Quotes have been put in for UK Parliament Work and Benefits Committee on Work and Pensions and a call for commissions to do with sanction. Scottish Public Health Observatory (ScotPHO and ScotPHN) have put in a submission after submitting their case studies. For further information contact Kate Burton.</p> <p>Lisa Buck informed the group that she will be unable to chair the meetings for the next year, as she will be on secondment to another post within GG&amp;C. She asked for a volunteer to cover this and said that she will also email around asking for volunteers from anyone who may be interested. Margaret Dickson offered to chair.</p>	
<p><b>DONM</b> This meeting will take place in Edinburgh in early September to tie in with the reception at the Scottish Parliament – the date will be confirmed through Kate Burton.</p>	<p><b>KB</b></p>

### **Actions carried over from meeting (11<sup>th</sup> January 2018)**

#### **Margaret Dickson – Page 4**

Meeting set up with the L&D team for Mid May to look at the VLE for FI, WR and Employability. An outcome has been placed on the planning tool and will report back to the group. **Reminder ALL** HB Learning tools that include Employability, FI, WR, and VR should be forwarded to **AN** for the attention of **MD – Reminder**.

#### **Marlene McMillan**

To share information on the eLearning module for A&A with Alison and Margaret. **Page 4**

#### **Jacqueline Brown**

To share contacts from Funeral Poverty Reference Group with Alison who can pass this onto the Credit Union. Alison emailed Jacqueline on 21.1.18. **COMPLETE AN**  
Alison will make all necessary amendments to the previous minutes.

### **Actions from meeting on 8<sup>th</sup> May 2018**

NHS Lanarkshire representation changed and distribution list amended to reflect this. **Complete AN**  
Aileen Tait said that Judy Gibson has now retired for the purpose of the distribution list. **Complete AN Page 4**

#### **Senga Cree to Alison Newman – Page 3**

Would the Fit for Work service be continued?  
Confirmation will be sent in time for the next meeting.

#### **Aileen Tait**

To extend an invite to NHS Credit Union to visit Ninewells Hospital. **Page 4**

**Jacqueline Brown**

The reports on the Experience panels to **Alison Newman and Lisa Buck** for distribution **page 5**

**Brian Fleming**

Will share the PIP videos that the DWP use. **To Alison Newman Page 7**

**Margaret Brown**

To share the “Moray Document” a questionnaire checklist of wellbeing/mental health NHS Grampian document with the group. – **Page 7**

**Kate Burton**

Circulate the “memorandum of understanding” to everyone and said that the MSP is willing to meet with healthcare groups regarding this – Kate asked that anyone who is interested in setting up this type of meeting with the MSP to contact her. – **All – Page 8**

To send information on the evaluation of CLW to the group. – **Page 8**

To discuss separately with Margaret Brown issues around rural health practices and having a member of staff that is trained to give information along with a link worker that covers more than just one practice. Margaret said that the company that has won the contract has spoken about providing web based information. – **Page 9**

To speak to Maggie Vooght about training of receptionists . **Page 9**

**Lisa Buck** said the HWL Award is going through an options appraisal and will report back to the Boards on this. – **Page 8**

**Janice Scouler**

Will contact her colleague and feed back to Jacqueline Brown information on the Holdsworth Centre **Page 9**

**Suggested speakers at next meeting**

Miriam Craven Scottish Government

Kate Burton (ScotPHN)

**LOCAL UPDATES TO ALISON 4 WEEKS IN ADVANCE OF NEXT MEETING**