

Employability in Falkirk

A Guide to Local Services

Created on behalf of the Falkirk Local
Employability Partnership
December 2017

This directory has been created by the Falkirk Local Employability Partnership(LEP) for use by front line employability staff, to aid in the identifying the local services that are available to support their clients as they move towards employment.

After a short overview of Falkirk's labour market, the guide is organised alphabetically however the contents list on page 3 can help you easily navigate to each individual service as it is organised by service type. The guide is also organised by colour – this is included within the contents list.

A short description of each service as well as contact details and guidance on how to access each service is provided. A guide for directing clients to appropriate travel services is included at the end of the publication.

This directory is intended to be a living document that is useful and works well for all front-line staff, to allow them more time to engage with each client, therefore if you have any feedback about how to improve this guide or if you feel there is a service that has been missed, please contact heather.bennie@falkirk.gov.uk.

The accuracy of the information contained with this publication is the responsibility of each individual service and not the responsibility of the author.

Falkirk's Labour Market

The Falkirk area has a long history with industry and remains a strong manufacturing base, and Grangemouth is the home to both Scotland's largest chemical and petrochemical complex, and its largest container port. Public Sector and Health Services are two of the largest employers in the area, collectively accounting for over 50% of all employment in the area. Despite this, there are many areas of relative deprivation with house prices and wages being lower than the national average, which leads to higher than average levels of out-commuting from the area. This is also encouraged by the areas excellent transport links into Edinburgh, Glasgow and Stirling.

Of the 3780 businesses in Falkirk, 98% of these are small or micro businesses employing less than 50 employees, and self-employment falls in line with the national average (10%).

Of the 101,600 residents of working age, 75% are in employment, and 25% of those unemployed have claimed JSA (SDS, 2016).

Falkirk's most common areas of employment are:

- Manufacture of Food Products
- Land Transport and Transport via Pipelines
- Trade and repair of motor vehicles,
- Sports, amusement and recreation activities
- Accommodation
- Manufacture and refinery of chemicals and petroleum products
- Manufacture of motor vehicles (buses)
- Public Sector Work

(Clackmannanshire LEP, 2017)

Contents

Employability Services

- Apex Forth Valley 6
- Cyrenians 10
- DWP Falkirk & Grangemouth 10-12
- Falkirk Council CLD 13
- Falkirk Council Criminal Justice Social Work Team 14
- Falkirk Football Community Foundation 14
- Link Group 17
- Link Living 18-19
- Prince's Trust 20
- Salvation Army 22
- Scottish Waterways Trust 22-23
- Skills Development Scotland 24
- TCV 24
- Venture Trust 25
- Workers Education Association 25
- Westquarter Community Project 26

Specialist Employability Services for those with Health Issues ORANGE

- Action on Hearing Loss 5
- Capability Scotland 8
- Enable 12
- National Autistic Society 19
- Real Jobs Falkirk 21
- RNIB 21
- Shaw Trust 23

Core Skills

- Adult ICT Forum 5
- Forth Valley College 16
- Link Living 17
- Workers Education Association 25
- Westquarter Community Project 26

Emotional Support Services

- Addictions Support and Counselling (ASC) 6
- Breathing Space 8
- Committed to Ending Abuse (Formerly Falkirk and District Women's Aid) 9
- Disability Information Service 10
- DWP Falkirk & Grangemouth 12
- Falkirk District Association for Mental Health (FDAMH) 13
- Homestart Falkirk West 16
- Link Living 18
- NHS Forth Valley Disability Equality and Access Service 20
- Samaritans 22

Job Search Support Services

- DWP Falkirk & Grangemouth 12
- Skills Development Scotland 24

Personal Development Services

- Apex Forth Valley 6
- Barnardo's Axis 7

➤ Barnardo's Cluaran	7
➤ CVS Falkirk	9
➤ Forth Valley College	16
➤ Homestart Falkirk West	16
➤ Link Living	17
➤ Prince's Trust	20
➤ Real Jobs Falkirk	21
➤ Sacro	21
➤ Skills Development Scotland	24
➤ Venture Trust	25
➤ Westquarter Community Project	26

Volunteering

➤ CVS Falkirk	9
➤ Falkirk Homelessness Project	15
➤ TCV	24

Advice and Information

➤ Citizen's Advice Bureau	8
➤ DWP Falkirk and Grangemouth	12
➤ Forth Valley Alcohol and Drugs Partnership	15
➤ National Autistic Society	19
➤ Sacro	21
➤ Skills Development Scotland	24
➤ Welfare Benefits and Debt Advice	25-26
➤ Young Enterprises	27
➤ Young Scot CLD	27

Employer Services

➤ DWP Falkirk and Grangemouth	11
-------------------------------	----

Transport Information

➤ Rail	27
➤ Bus	27

Services

Action on Hearing Loss			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Specialist Transitions Employability Support All Stages	
Description		<p>Moving On Employment Service offers employability support delivered in a person centred approach to young D/deaf and hard of hearing people who are aged 14 – 25 and approaching of going through transition into employment training or education. The hearing loss does not need to be formally diagnosed</p> <p>SES programme – Specialist Employability Support service in partnership with Doncaster Deaf trust . Referral must come from DWP client must be registered with a job centre. The client will be offered a 26 week programme of support. Anyone who is experiencing barriers to accessing employment who is deaf or hard of hearing.</p>	
Who can use this service?		Deaf and hard of hearing young people aged 14-25	
Contact		Sallie Tomaszewski	
Contact Number	01324 590888	Email address	Sallie.tomaszewski@hearingloss.org.uk
Web address		www.hearingloss.org.uk	
How to access		Direct Referral from Partners, Young People can Self-refer. DWP Referral for SES Programme	

Adult ICT Forum			
Service Type		Core Skills	
Service and Pipeline Stage (if known)		Provision of ICT by laptop or tablet, throughout the Falkirk area	
Description		Organises additional IT classes that are not supported by CLD	
Who can use this service?		Anyone over 16	
Contact		Wendy Brown	
Contact Number	01324 617365	Email address	wendybrown1188@yahoo.co.uk
How to access		Through Wendy Brown(Chairperson) at the email above or by contacting Margaret Callaghan on 01324 617365 (Monday and Tuesday only)	

Apex Forth Valley			
Service Type			
Service and Pipeline Stage (if known)		Veterans Service	
Description		Apex will provide advice and guidance on current employment legislation with regards to the employment of individuals with a criminal record. In addition we will support the individual to disclose to an employer their criminal record, at point of application and at interview stage. Apex can also advise on conviction relevance to ensure that those with a criminal record are matched to appropriate jobs and professions.	
Who can use this service?			
Contact		Anne Barclay	
Contact Number	07952 635177	Email address	forthval@apexscotland.org.uk
Web address		www.apexscotland.org.uk/your-local-apex/apex-forth-valley/	
How to access			

Apex Forth Valley			
Service Type			
Service and Pipeline Stage (if known)		SHINE Womens Mentoring Service	
Description		SHINE is the national public social partnership for reducing re-offending in women offenders.	
Who can use this service?			
Contact		Anne Barclay	
Contact Number	07952 635177	Email address	forthval@apexscotland.org.uk
Web address		www.apexscotland.org.uk/your-local-apex/apex-forth-valley/	
How to access			

Addictions Support & Counselling (ASC)			
Service Type		Emotional Support/Health Support	
Service and Pipeline Stage (if known)		Addiction Treatment, Counselling & Community Rehabilitation Services	
Description		We offer a range of counselling, community rehabilitation and peer development services for people affected by substance misuse and to help them on their recovery journey. We also provide counselling services for people affected by problematic gambling.	
Who can use this service?		16+ Forth Valley Residents affected personally by alcohol and/or drug related problem, or affected via family/friends.	
Contact		Narek Bido	
Contact Number	01324 874969	Email address	enquiries@asc.me.uk
Web address		www.asc.me.uk	
How to access			

Barnardo's AXIS			
Service Type		Emotional Support/Advice	
Service and Pipeline Stage (if known)		Substance Misuse Support	
Description		<p>Barnardo's Axis Core service works with young people up to 18 years who have problematic drug, alcohol or solvent misuse. The service provides assessments, care plans and individualised interventions, usually on a one to one basis, in partnership with involved agencies and families.</p> <p>The Early Intervention Service supports young people up to 18 years old (25 if Care Experienced) with emerging substance needs. Individual or group work interventions aimed at increasing knowledge and awareness of substance effects and risks, identifying alternatives, signposting to other services.</p>	
Who can use this service?		Young people aged from 12 – 18 (or up to 25 if Care Experienced).	
Contact		Kevin Hattam	
Contact Number	01324 718277	Email address	kevin.hattam@barnardos.org.uk
Web address		www.barnardos.org.uk/axis-service-falkirk-core-service-/service-view.htm?id=174031565	
How to access		Direct Contact, Self-Referral or Agency Referral	

Barnardo's Cluaran			
Service Type		Personal Development	
Service and Pipeline Stage (if known)		Education, Family and Personal Support for young people.	
Description		<p>Cluaran provides flexible programmes of support to young people and their families. This includes Education, Group Work, Family Work as well as individual support. Our aim is to help divert young people from being inappropriately accommodated or placed in a Residential School out with the Falkirk area.</p>	
Who can use this service?		Young People in Falkirk aged 11-16	
Contact		Karen Head	
Contact Number	01324 632903	Email Address	karen.head@barnados.org.uk
Web address		http://www.barnardos.org.uk/cluaran-service/service-view.htm?id=174031055	
How to access		Joint referrals from Social Work and Education through SSRG (Specialist Services Resource Group)	

Breathing Space			
Service Type		Emotional Support	
Service and Pipeline Stage (if known)		Confidential Support Service	
Description		Breathing Space is a free and confidential mental health phone service. The service provides a safe and supportive space by listening, offering advice and providing information to those who are feeling low, depressed or anxious.	
Who can use this service?		For anyone over the age of 16 living in Scotland.	
Contact Number	0800 83 85 87	Email address	info@breathingspacescotland.co.uk
Web address		http://breathingspace.scot/	
How to access		Direct contact from client	

Capability Scotland			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		1 through to 5	
Description		<p>We deliver specialist employment support contracts, delivering a number of DWP contracts including Workstep, Work Choice and SES. We currently deliver Scottish Governments Work First contract on behalf of Shaw Trust in the Falkirk Area, supporting individuals with disabilities and health conditions progress into worthwhile employment. We work with customer groups such as learning disabilities, mental health, autistic spectrum, hearing impairment, physical disabilities and other long term conditions. The support provided is on a one-to-one basis, providing a tailored package of support.</p> <p>We provide In Works Support (IWS) for a minimum of 26 weeks but should additional support be required beyond this, then it will be made available.</p>	
Who can use this service?		People of working age with a disability or health condition.	
Contact		Brian Hill	
Contact Number	01324 666031	Email address	brian.hill@capability-scotland.org.uk
Web address		www.capability-scotland.org.uk	
How to access		Referral from local JCP Work Coach	

Citizens Advice Bureau			
Service Type		Advice and Information	
Service and Pipeline Stage (if known)		Advice about your rights	
Description			
Who can use this service?			
Contact		Mary Baillie	
Contact Number	01324 626070/621138	Email address	bureau@falkirkcab.casonline.org.uk

Web address	www.cas.org.uk
How to access	Direct contact

Committed to Ending Abuse (Formerly Falkirk and District Women's Aid)			
Service Type		Emotional Support	
Service and Pipeline Stage (if known)		Care Service	
Description		This service will be provided to people at risk of or suffering from all forms of domestic abuse and trauma regardless of age, beliefs, ethnicity, faith, gender, sexual orientation and race.	
Who can use this service?		Anyone experiencing domestic abuse	
Contact Number	01324 635661	Email address	info@cea.uk.com
Web address		cea.uk.com	
How to access		Self and Agency Referrals	

CVS Falkirk			
Service Type		Personal Development/Volunteering	
Service and Pipeline Stage (if known)		Third Sector Interface	
Description		<p>We have a primary role in ensuring the continuation and development of a vibrant third sector (charities, social enterprises, community and voluntary groups, etc) in Falkirk. We have four key areas of work:</p> <ul style="list-style-type: none"> • more people have increased opportunities to volunteer, and volunteer involving organisations are better able to recruit, manage and retain volunteers • social enterprise develops and grows • organisations are well governed and managed to enable them to deliver quality outcomes • organisations are better connected and able to influence and contribute to public policy <p>As noted above, one of our core activities is to promote, develop and support volunteering within our communities to both individual and volunteer involving organisations. We know that volunteering is an activity that can improve a person's employability regardless of age, background, skills set etc.</p>	
Who can use this service?		Anyone who wishes to do so.	
Contact		Laura Jamieson	
Contact Number	01324 692000	Email address	info@cvsfalkirk.org.uk
Web address		www.cvsfalkirk.org.uk	
How to access		Contact us at the above information.	

Cyrenians			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Criminal Justice Employability Programme Stages 1-3	
Description		We deliver Criminal Justice Employability Programme We deliver general employability programmes as part of the Employability Training unit as part of stage 2 and 3 of the pipeline	
Who can use this service?		We work with clients 16 upwards	
Contact		Lynda Ross Hale	
Contact Number	01324 633413	Email address	lyndaross Hale@cyrenians.scot
Web address		www.cyrenians.scot	
How to access		Referrals either come from Falkirk Criminal Justice or the Employability Training Unit(ETU)	

Disability Information Service			
Service Type		Emotional Support/Health Support	
Service and Pipeline Stage (if known)		Information and Advice surrounding Disability	
Description		Free, confidential and impartial service, providing advice and information to people with disabilities, their families, carers and interested professionals.	
Who can use this service?		Anyone living in the Falkirk Council area	
Contact		Liz Erskine	
Contact Number	01324 504304	Email address	dis@falkirk.gov.uk
Web address		http://www.falkirk.gov.uk/services/social-care/disabilities/#dis	
How to access			

DWP Falkirk & Grangemouth			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Work Experience	
Description		The opportunity to overcome barriers through a Work Experience placement lasting two to eight weeks. Any Customer undertaking a Work Experience placement will continue to receive their benefit and continue to look for permanent work. JCP will cover the costs of travel and childcare if required.	
Who can use this service?		all 18 to 24 year olds, people aged 25 and over who don't have any recent work history	
Contact		Employer Engagement Team or Work Coach	

Contact Number	0845 604 3719	Email address	N/A
Web address		www.gov.uk	
How to access		Referral through dedicated Work Coach	

DWP Falkirk & Grangemouth			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Sector-based Work Academies	
Description		A sector-based work academy (sbwa) is a Get Britain Working Measure to support people into work. A sbwa consists of sector-specific pre-employment training of up to 30 hours, a work experience placement with an employer and a guaranteed job interview linked to a genuine vacancy.	
Who can use this service?		Individuals aged 18 + accessing Falkirk Jobcentre Services	
Contact		Employer Engagement Team	
Contact Number	0845 604 3719	Email address	N/A
Web address		www.gov.uk	
How to access		Referral through dedicated Work Coach	

DWP Falkirk & Grangemouth			
Service Type		Employer Service	
Service and Pipeline Stage (if known)		Work Trial	
Description		<p>Available to Employers with job vacancies, a trial period can be set up for a potential employee if the job is for 16 hours or more a week and lasts at least 13 weeks. The work trial can last up to 30 days.</p> <p>The conditions for a work trial are:</p> <ul style="list-style-type: none"> • the duration of the trial must be agreed in advance • the jobseeker must meet eligibility conditions and volunteer to take part 	
Who can use this service?		Employers	
Contact		Employer Engagement Team at JCP	
Contact Number	0845 604 3719	Email address	N/A
Web address		www.gov.uk	
How to access		Referral through Employer Engagement Team or dedicated Work Coach	

DWP Falkirk & Grangemouth			
Service Type		Job Search Support	
Service and Pipeline Stage (if known)		Computer & WiFi Access	
Description		Computer and free WiFi access is available in Falkirk Jobcentre for anyone looking for work. We have 17 computers and areas to sit and use personal devices such as laptops and tablets for job searching purposes. We are open Mon, Tue, Thu & Fri 9am - 5pm and Wed 10am - 5pm.	
Who can use this service?		Individuals aged 16 +	
Contact		Service Delivery Team	
Contact Number	0845 604 3719	Email address	N/A
Web address		www.gov.uk	
How to access		Contact local Jobcentre	

DWP Falkirk & Grangemouth			
Service Type		Employability Support & Advice	
Service and Pipeline Stage (if known)		Group Information Sessions	
Description		Group Information Sessions are delivered on an ongoing basis covering a range of topics to support people into work.	
Who can use this service?		Any Customer currently using Falkirk Jobcentre Services	
Contact		Through Customers dedicated Work Coach	
Contact Number	0845 604 3719	Email address	N/A
Web address		www.gov.uk	
How to access		Referral through dedicated Work Coach	

Enable			
Service Type		Employability Support/Personal Development/Advice and Information	
Service and Pipeline Stage (if known)		Services for people who have a learning disability and their families.	
Description		Support for people who have a learning disability to live an independent life with choice and control. Support includes Self-Directed Support, community and peer support from the ENABLE Scotland branch in Falkirk and support through membership of the Falkirk ACE group – a membership community for adults who have a learning disability who are living in Falkirk.	
Who can use this service?		Any adult who has a learning disability; families of people who have a learning disability; children and young people who have a learning disability.	
Contact Number	0300 0200 101	Email address	enabledirect@enable.org.uk

Web address	http://www.enable.org.uk/Pages/Enable_Home.aspx
How to access	https://www.enable.org.uk/area/falkirk/

F.D.A.M.H. Falkirk District Association for Mental Health	
Service Type	Emotional Support
Service and Pipeline Stage (if known)	Support for those with mental health problems.
Description	<p>FDAMH work with people suffering or recovering from mental health problems and their carers. The organisation is committed to the principles of social inclusion and to raising awareness and understanding of mental health issues. They provide various services and support including:</p> <ul style="list-style-type: none"> - Befriending Service - Carers - Counselling - Drop-in - Women's Group - Link Service - Service Users and Carers Reference Group
Who can use this service?	
Contact	Jane Shirra
Contact Number	01324 671600
Email address	jane.shirra@fdamh.org.uk
Web address	https://www.fdamh.org.uk/
How to access	Self-Referral or referral from GP/Secondary Care Services

Falkirk Council - CLD, Youth Learning Team	
Service Type	Employability Service
Service and Pipeline Stage (if known)	Stage 1-2
Description	<p>Activity Agreements, One to one support to engage young people in stage 1 – stage 2 of the pipeline. Young people may be offered small group work and volunteering opportunities to increase their life skills and to increase their teamwork skills. The programme is person centre and developed in partnership with the young person Young people are also offered the opportunity to gain accreditation.</p>
Who can use this service?	<p>16-19 Young people from criminal justice, L.A.C., homelessness, drug and alcohol misuse, low attainment, low literacy/numeracy issues</p>
Contact	Liz Paton

Contact Number	01324 506659/506631	Email address	liz.paton@falkirk.gov.uk
Web address	www.falkirk.gov.uk		
How to access	Referral form available from jenifer.tarnawski@falkirk.gov.uk		

Falkirk Council Criminal Justice Social Work Team			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Employability for offenders	
Description		<p>The Criminal Justice Team work with adults (16+), both male & female, who have come in any contact with the Criminal Justice System. The team provides support to people to enable them to improve their life to avoid further offending, thereby reducing harm in the community.</p> <p>Users are supported to overcome multiple barriers to employment such as poor literacy skills, lack of education or employment experience, mental health problems or addictions.</p>	
Who can use this service?		Anyone open to the criminal justice social work team	
Contact		Jacqueline Brown	
Contact Number	01324 506464	Email address	jacqueline.brown@falkirk.gov.uk
How to access		Discuss with allocated worker	

Falkirk Football Community Foundation			
Service Type		Employability Service/Personal Development	
Service and Pipeline Stage (if known)		Falkirk Work Academy - SQA and BCS Delivery/Assessment Centre Stages 2, 3 & 4.	
Description		<p>Falkirk Foundation has been delivering Employability programmes successfully for over 6 years.</p> <p>Our Employability programmes are about inspiring people to raise their aspirations and ambitions.</p> <p>Our courses are designed to get people engaged and ready for work and are delivered by our experienced staff in the environment of a professional football club.</p> <p>We deliver tailored courses across the employability pipeline.</p> <p>Our unique proposition offers employability and core skill development within the inspiring setting of one of Scotland's leading football clubs. Everything we do is geared towards sustainable outcomes for all of our "signings".</p>	
Who can use this service?		Disengaged school pupils, Young Carers, Youth diversionary programmes, Unemployed programmes for 16+ age groups, Long-term unemployed adults, lone parents.	
Contact		David Stewart	

Contact Number	01324 624 121 (Opt 3)	Email address	davids@falkirkfoundation.org
Web address		www.falkirkfoundation.org	
How to access		Contact Falkirk Foundation direct for further information or referrals can be made through any of our delivery partners (ETU, DWP, Coalfields Regeneration Trust, BBC Children in Need, CashBack for Communities, Youthlink Scotland, SFA, Scottish Fire and Rescue, Police Scotland).	

Falkirk Homelessness Project			
Service Type			
Service			
Description		Volunteering is a fantastic way to meet people, try something new, gain new skills and work experience, build your CV and confidence and gain a great sense of self satisfaction.	
Who can use this service?			
Contact		Jim Nicol	
Contact Number	01324 622900	Email address	fhp@falkirk2@aol.com
Web address			
How to access			

Forth Valley Alcohol and Drugs Partnership	
Service Type	Advice and Information
Service	Providing and Signposting Various Support for those with substance misuse problems.
Description	Forth Valley Alcohol and Drug Partnership has the responsibility for developing an area -wide substance strategy. The strategy ensures that the appropriate range of treatment options is provided for, and available, at point of need. In addition, the strategy ensures the provision of the appropriate range of treatment options, required to promote the recovery of those affected by substance use problems, and their availability at point of need. Provide information, guidance on services available in the Falkirk Council area.
Who can use this service?	
Contact	Ruth McDonald Elaine Lawlor

Contact Number	01324 506186	Email address	Ruth.McDonald@falkirk.gov.uk elainelawlor@nhs.net
Web address	www.forthvalleyadp.org.uk		
How to access	via emails or phone		

Forth Valley College			
Service Type		Core Skills/Personal Development	
Service and Pipeline Stage (if known)		Education – all stages	
Description		At Forth Valley College, we provide all-round, flexible education and training opportunities specifically designed to help individuals discover their potential at a time and pace suitable to their lifestyle and commitments. Our courses range from Employability Provision through to degree level study. Our provision is carefully designed to provide our students with the skills and knowledge appropriate for the demands of today's and tomorrow's industry and business needs. Our excellence in teaching and learning is strongly backed up by our expert guidance and support services, state-of-the-art facilities and the very latest in learning resources and assistive technology equipment - ensuring that learning is accessible to all.	
Who can use this service?		All Ages	
Contact		Jaqueline McArthur	
Contact Number	01324 403146	Email address	jaqueline.mcarthur@forthvalley.ac.uk
Web address	www.forthvalley.ac.uk		
How to access			

Homestart Falkirk West			
Service Type		Emotional Support/Personal Development	
Service and Pipeline Stage (if known)		Family Support - Voluntary Sector	
Description		Home Start Falkirk West supports parents with at least one child under 5 years old, who are experiencing difficulties or crisis due to isolation, depression, illness, disability, multiple birth, lack of parenting skills, relationship breakdown etc. Support is given through trained volunteers, who are parents themselves, who are matched with a family. They will visit once or twice a week for 2 or 3 hours and offer practical and/or emotional support. Family Groups in Denny and Bonnybridge run once a week offering respite, peer support and	

	opportunities to join activities – i.e. Parent and Child Play Together sessions, Parenting Courses, healthy eating, education etc.		
Who can use this service?	Families with at least one child under 5 years		
Contact	Sandra Rankin		
Contact Number	01324 829444	Email address	home-startfalkirk@btconnect.com
Web address	www.home-start.org.uk/home-start-falkirk-west		
How to access	Referral by professional or self refer.		

Link Group			
Service Type		Employability Services	
Service and Pipeline Stage (if known)	Pipeline Stages 1 - 5		
Description	<p>Link provides a variety of employability support offerings from the Link Academy based in the centre of Falkirk. As an employer of almost 700 employees, we provide opportunities for work placements, traineeships and apprenticeships. We also take a structured approach to training and development that provides opportunities for many of our employees to obtain qualifications - SVQ's etc as part of their career development. Through our Care and Support subsidiary, LinkLiving, Link also provides a number of engagement/volunteering/employability/vocational training opportunities to tenants and our wider communities. We deliver a number of national contracts with funding from Scottish Government and DWP. We are also a SQA Approved Centre and are currently widening the portfolio of qualifications that we offer.</p>		
Who can use this service?	Open Access		
Contact	Grant Alexander		
Contact Number	01324 466860	Email address	grant.alexander@linkhaltd.co.uk
Web address	www.linkhousing.org.uk		
How to access	Direct Contact		

Link Living			
Service Type		Personal Development/Core Skills	
Service and Pipeline Stage (if known)	Step On - Stage 1		
Description	<p>Step On works with young people who are furthest away from the job market. As well as practical experience, this entry level project offers the SCQF Level 4 Personal Development Award. The programme also offers an opportunity to volunteer as a Peer Educator (raising awareness of independent living and homelessness) or as a Mentor. Volunteers have the opportunities to complete a qualification up to SCQF Level 5</p>		

	Volunteer Skills Award. Young people can join the project at any time.		
Who can use this service?	Aged 16-25 years		
Contact	Nicky Paton		
Contact Number	0845 140 0100 01324 629200	Email address	nicky.paton@linkliving.org.uk
Web address	www.linkliving.org.uk		
How to access	Direct Access/Partner Referral/Job Centre		

Link Living			
Service Type		Emotional Support	
Service and Pipeline Stage (if known)	Steps to Resilience		
Description	This project is open to young people who have experienced some sort of trauma in their lives (Bullying, Parent Issues, Abuse etc). The course runs for 11 weeks, on a Tuesday and Wednesday. The course is based around mindfulness and Cognitive Behavioural Therapy (CBT). This is run in partnership with Total Health, specialists in the art of living well. The young people are provided with tools to help with anxiety and self-belief. The course culminates in a 5 day fully funded residential stay at an activity centre.		
Who can use this service?	Aged 16-25 years		
Contact	Nicky Paton		
Contact Number	0845 140 0100 01324 629200	Email address	nicky.paton@linkliving.org.uk
Web address	www.linkliving.org.uk		
How to access	Direct Access/Partner Referral/Job Centre		

Link Living			
Service Type		Employability Course	
Service and Pipeline Stage (if known)	Step Up		
Description	A 12 week employability course that is offered 4 times per year. . This is represented by a structured programme which combines 9 weeks of learning in Link Academy with 3 weeks work experience on placement with a local employer. Work placements are based on the individuals' interests and preferences. As part of the programme, the young people will undertake and complete four learning units which will allow them to achieve the SCQF Level 4 Employability Award.		
Who can use this service?	Aged 16-25 years		
Contact	Nicky Paton		

Contact Number	0845 140 0100 01324 629200	Email address	nicky.paton@linkliving.org.uk
Web address	www.linkliving.org.uk		
How to access	Direct Access/Partner Referral/Job Centre		

Link Living			
Service Type		Employability Course	
Service and Pipeline Stage (if known)		Link to Work	
Description		A 13 week employability course that is offered 4 times per year. This is represented by a structured programme that combines 8 weeks of learning in Link Academy with 5 weeks practical work experience with a local employer. Work placements are based on individuals' interests and preferences. Participants will undertake and complete four learning units which will allow them to achieve the SCQF Level 4 Employability Award.	
Who can use this service?		Aged 25+	
Contact		Nicky Paton	
Contact Number	0845 140 0100 01324 629200	Email address	nicky.paton@linkliving.org.uk
Web address	www.linkliving.org.uk		
How to access	Direct Access/Partner Referral/Job Centre		

Link Living			
Service Type		Employability Course	
Service and Pipeline Stage (if known)		Work Able	
Description		This programme originated in the devolved powers granted under the Scotland Act (2016) and is managed by Skills Development Scotland. Link delivers the programme in Falkirk and Clackmannanshire. This programme is designed to support individuals who by reason of illness or disability experience barriers to entering/re-entering the job market. The support provided to each individual is tailored to meet their specific need and builds on their goals and aspirations. This project will take referrals up until December 2017 with support being provided until 31st March 2018.	
Who can use this service?		Aged 18+ and in receipt of Employment and Support Allowance (ESA) or Universal Credit equivalent	
Contact		Nicky Paton	
Contact Number	0845 140 0100 01324 629200	Email address	nicky.paton@linkliving.org.uk
Web address	www.linkliving.org.uk		
How to access	Direct Access/Partner Referral/Job Centre		

National Autistic Society – Moving Forward with CashBack for Communities			
Service Type		Employability Support and Advice	
Service and Pipeline Stage (if known)		1-4	
Description		Builds social confidence and readiness for employment	
Who can use this service?		16-24 year olds with autism who are NEET and living in deprived area (deciles 1-4) of West Central Scotland, according to SIMD16	
Contact		Jim Doherty	
Contact Number	0141 248 1725	Email address	moving.forward@nas.org.uk
Web address		http://www.autism.org.uk	
How to access		Via email address or phone number above	

NHS Forth Valley Disability Equality and Access Service			
Service Type		Emotional Support	
Service and Pipeline Stage (if known)		Advice and support for Forth Valley Residents	
Description		<p>The Disability Equality and Access Service provide support, advice and guidance to individuals who have a disability, communication requirement and to carers and staff.</p> <p>They signpost individuals to appropriate services to support and promote a smoother journey through the health experience.</p> <p>Training relating to disability may also be available with requests being assessed on an individual basis, sessions could include disability awareness sessions or topic specific training. Other training relating to working with an interpreter or considerations when working with minority communities is also available.</p>	
Who can use this service?		Forth Valley residents	
Contact		Charlene Condeco	
Contact Number	01324 590892	Email address	charlene.condeco@nhs.net
Web address		www.nhsforthvalley.com	
How to access		Referral can be made via any health practitioner, other agencies or by self referral via telephone or email or visit Forth Valley Sensory Centre.	

Prince's Trust			
Service Type		Employability Service/Personal Development	
Service and Pipeline Stage (if known)		Employability Programme – Stage 4	
Description		The Get into programme gives young people aged 16-30, who are work-ready but do not have the relevant professional skills or qualifications, the opportunity to develop sector specific skills and experience to enable them to move into a sustainable job in the sector.	
Who can use this service?		Young people aged 16-30 not engaged in education, training or employment	
Contact		Pete Gilpin	
Contact Number	0800 842 842	Email address	Pete.gilpin@princes-trust.org.uk
Web address		www.princes-trust.org.uk	
How to access		Young people can be referred in person by phone or online at https://www.princes-trust.org.uk/help-for-young-people/get-job/get-experience .	

Real Jobs Falkirk			
Service Type		Employability Support/Personal Development	
Service and Pipeline Stage (if known)		Transition Support for Young People with disabilities.	
Description		Provide advice, guidance and job coaching as young people with disabilities move into employment.	
Who can use this service?		Young People with disabilities.	
Contact		Linda Matthew	
Contact Number	01324 492592 ext 260	Email address	realjobsfalkirk@actiongroup.org.uk
Web address		actiongroup.org.uk	
How to access			

RNIB			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Employability support for those who are blind or partially sighted.	
Description		RNIB will be delivering a service to help blind and partially sighted people retain their jobs, engage with employers and advise employability agencies who work with blind and partially sighted people.	
Who can use this service?		All Ages - blind and partially sighted people or those disabled people who have a sight loss as well as other disabilities.	
Contact Number		0303 123 9999	
Web address		www.rnib.org.uk/scotland	
How to access		Anyone can make contact via https://www.rnib.org.uk/about-rnib/contact-us	

Sacro			
Service Type		Personal Development and Advice	
Service and Pipeline Stage (if known)			
Description		Sacro aims to promote community safety across Scotland through providing high quality services to reduce conflict and offending. (Youth Justice Service) (Supported Accommodation) (Group Work Services)	
Who can use this service?			
Contact		Caroline Horwood	
Contact Number	01324 501230	Email address	caroline.horwood@falkirk.gov.uk info@falkirk.sacro.org.uk
Web address		sacro.org.uk	
How to access			

Salvation Army			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		New Future	
Description		Pre-employment training programme, delivering all aspects of job search assistance and accredited courses in order to improve employability prospects.	
Who can use this service?		Customers with barriers to employment, drugs alcohol, ex service personnel, long term unemployed.	
Contact		Kerry Smart	
Contact Number	01324 617163	Email address	
Web address		www.salvationarmy.org.uk/falkirk	
How to access			

Samaritans			
Service Type		Emotional Support	
Service and Pipeline Stage (if known)		Free emotional support	
Description		Samaritans offer a safe place for anyone to talk 24/7 in their own way They don't have to be suicidal. We help people explore options so they can make decisions that are right for them.	
Who can use this service?		Anyone	

Contact Number	Freecall 116123	Email address	jo@samaritans.org
Web address		www.samaritans.org	
How to access		Direct Contact by client	

Scottish Waterways Trust			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Canal College - Stage 2	
Description		14 week employability programme with qualifications at SVQ level 2 in Cultural Heritage and SQA level 5 unit Working Safely and Heritage Heroes, John Muir Discovery and Saltire Awards.	
Who can use this service?		16 – 30 year olds with multiple barriers to employment	
Contact		Charlie Lyons	
Contact Number	01324 677809	Email address	charlie@scottishwaterwaystrust.org.uk
Web address		www.scottishwaterwaystrust.org.uk	
How to access		Direct contact via email	

Scottish Waterways Trust			
Service Type		Employability Service	
Service and Pipeline Stage (if known)		Green Action - Stage 1	
Description		10 week programme offering transferable employability skills in landscaping, woodworking, forestry skills all in an outdoor setting for unemployed 16-24 year olds, living with a range of issues that distance them from the job market. Awards and certificates include emergency first, TCV employability, John Muir and Saltire Awards.	
Who can use this service?		16-24 year olds with Multiple barriers to employment	
Contact		Carol Bell	
Contact Number	01324 677809	Email address	carol@scottishwaterwaystrust.org.uk
Web address		www.scottishwaterwaystrust.org.uk	
How to access		Direct contact via email	

Shaw Trust	
Service Type	Employability Service

Service and Pipeline Stage (if known)	Work First Scotland		
Description	Shaw Trust manages and delivers Scottish Governments national flagship specialist disability employment programme – Work First Scotland. We support individuals utilising a person centred approach and help them to develop employability skills and confidence, find employment and progress to sustained employment. We also provide in work support.		
Who can use this service?	All ages		
Contact	Henrietta Black		
Contact Number	0800 085 3426 07779032131	Email address	henrietta.black@shaw-trust.org.uk
Web address	www.shaw-trust.org.uk		
How to access	Direct contact with Shaw Trust or referral from Jobcentre Plus		

Skills Development Scotland	
Service Type	Employability Service/ Job Search Support/Personal Development
Service and Pipeline Stage (if known)	2,3,4
Description	<p>My World of Work – will assist young people with career information, understanding their strengths, help with developing CV's etc and with finding employment, and training, volunteering and learning opportunities.</p> <p>Telephone contact support – Young people seeking a place in education, employment or training can contact for expert, locally focused advice on the opportunities available in this area.</p> <p>In School Support – SDS engagement starts in school with pupils S1-S3 Thereafter, Careers Advisers work intensively with those S3 – S6 pupils who need assistance most and this intervention is tailored to individual requirements.</p> <p>Post School Support – Post school, young people who are not in education, employment or training will continue to work with their Careers Adviser from school until they have progressed into a positive destination or are transferred to a Work Coach , Post School Career Coach or Personal Adviser. They will work with young people until they are in a positive destination.</p> <p>Modern Apprenticeships – further information is available at http://www.skillsdevelopmentscotland.co.uk/our-services/modern-apprenticeships/ Live vacancies can be found at www.apprenticeships.scot</p> <p>Employability Fund – Aims to support activity that will help people to develop the skills needed to secure a job or progress</p>

	to more advanced forms of training. Further information is available at http://www.skillsdevelopmentscotland.co.uk/our-services/employability-fund/		
Who can use this service?	16-19		
Contact	Antonia Kelly, Ray Robertson, Lorna Scott		
Contact Number	01324 620311	Email address	antonia.kelly@sds.co.uk Ray.Robertson@sds.co.uk Lorna.Scott@sds.co.uk
Web address	www.skillsdevelopmentscotland.co.uk/in-your-area/falkirk		
How to access	Direct contact to above details or Falkirk@sds.co.uk		

TCV			
Service Type		Employability Service/Volunteering	
Service and Pipeline Stage (if known)	Volunteering, Training for work, Work experience, Heath activities, Citizen Science. Stage 2 & 3		
Description	Ready for Work		
Who can use this service?	all ages & abilities		
Contact	Sandra Garner		
Contact Number	07967 653157	Email address	S.Garner@tcv.org.uk
Web address	www.tcv.org.uk		
How to access	Direct contact with Sandra Garner		

Venture Trust			
Service Type		Employability Service/Personal Development	
Service and Pipeline Stage (if known)	Stage 1/2		
Description	Predominantly Stage 1-2 Employability support via 3-phase personal development programmes, combining outreach/barrier removal on a 1-to-1 basis with wilderness-based residential coeskills training courses using experiential learning techniques. Aftercare on onward progression support. Particularly target harder-to-reach young people and adults, including care experienced, history of offending, caring responsibilities, disengagement from mainstream support etc. Veteran specific programmes are also available helping those ex-service personnel struggling with the transition to civilian life.		
Who can use this service?	Young people (18-24), adults, ex-servicemen and women		
Contact Number	0131 228 7700	Email address	info@venturetrust.org.uk
Web address	venturetrust.org.uk		
How to access	Phone or clients can be referred/self-refer by email at referralsforthtaynorthern@venturetrust.org.uk		

Workers Education Association			
Service Type		Employability Service/Core Skills	

Service and Pipeline Stage (if known)	Unemployed Work Clubs ESOL for Employability		
Description	Employability support – literacy, IT, confidence building, core skills qualifications, communication skills. Dyslexia screening and support.		
Who can use this service?	Unemployed/under employed		
Contact	Ross Murray		
Contact Number	01324 503688	Email address	r.murray@wea.org.uk
Web address	www.wea.org.uk		
How to access	Email, phone		

Welfare Benefits and Debt Advice			
Service Type		Money Advice	
Service and Pipeline Stage (if known)	Debt Advice		
Description	Provision of Debt Advice		
Who can use this service?	Anyone who resides in the Falkirk Council area.		
Contact	Kenny Bowie		
Contact Number	01324 504736	Email address	kenny.bowie@falkirk.gov.uk debtadvice@falkirk.gov.uk
Web address	www.falkirk.gov.uk/services/benefits-support/money-advice.aspx		
How to access	by telephone or email as above and in person at any local Housing , Social Work Office or Hub		

Welfare Benefits Service			
Service Type		Money Advice	
Service and Pipeline Stage (if known)	Welfare Benefits Advice and Advocacy		
Description	Welfare Benefits advice, in work benefit calculations, benefit entitlement checks, challenging benefit decisions, resolving complex issues, representation at first/upper tier tribunals.		
Who can use this service?	Anybody residing in the Falkirk Council area		
Contact	Garry Logan (senior)		
Contact Number	01324 501404	Email address	Garry.Logan@falkirk.gov.uk
Web address	www.falkirk.gov.uk/services/benefits-support/help-with-welfare-benefits.aspx		
How to access	Online, telephone (above number)		

Welfare Benefits and Debt Advice			
Service Type		Money Advice	
Service and Pipeline Stage (if known)	Scottish Welfare Fund Provision of Community Care and Crisis Grants		
Description	Provision of Community Care and Crisis Grants		

Who can use this service?		Public	
Contact		Steven Litts	
Contact Number	01324 590756	Email address	steven.litts@falkirk.gov.uk
Web address		www.falkirk.gov.uk/services/benefits-support/scottish-welfare-fund/	
How to access			

Westquarter Community Project			
Service Type		Employability Skills/Core Skills/Personal Development	
Service and Pipeline Stage (if known)		Education and personal development	
Description		Westquarter community project run a work club facilitated by Falkirk Council community education staff and local volunteers. The main activities are assisting people to set up an email address/upgrade IT skills, register for universal job match, compiling CVs and completing job searches. We are also on hand to offer informal advice and sign post people when required.	
Who can use this service?			
Contact		John Burt	
Contact Number	01324 503987	Email address	johnl.burt@falkirk.gov.uk
Web address			
How to access			

Young Enterprises			
Service Type			
Service and Pipeline Stage (if known)			
Description			
Who can use this service?			
Contact		David Young	
Contact Number	07886 451319	Email address	dyoung@youngenterprises.co.uk
Web address			
How to access			

Young Scot CLD	
Service Type	Information
Service and Pipeline Stage (if known)	Smart Card and Youth Information
Description	Provides a mixture of information, ideas and incentives to help them become confident, informed and active citizens. Formats, include online, social, apps, magazines and telephone

Who can use this service?		Individuals ages 11-26	
Contact Number	01324 504450	Email address	youngscot@falkirk.gov.uk
Web address		https://young.scot/	
How to access		Through website, telephone or e-mail.	

Transport

Renowned for its excellent transport links, Falkirk is one of the most easily commuted areas in Scotland.

Rail

There are 5 train stations in Falkirk: Falkirk High, Falkirk Grahamston, Camelon, Larbert, and Polmont. Trains between Falkirk and Edinburgh/Glasgow are as frequent as 4 times per hour and take approximately 25-30 mins maximum. Scotrail is the primary provider of rail transport in the Falkirk Area.

Rail journeys can be planned and priced by visiting a station, online at www.travelinescotland.com, or via the Traveline Scotland mobile app.

Bus

There are 5 main bus travel companies operating in the Falkirk area: First Bus, Stagecoach, Prentice Westwood, CityLink and Bo'ness and Area Community Bus Association. A description of each service is included below.

First Bus operates a number of regular services between the towns and villages of the Falkirk area, as well as a service between Edinburgh and Stirling via Falkirk. Details of routes and ticket fares can be found here: www.firstgroup.com/south-east-and-central-scotland

Stagecoach operates the number 28 Service from Falkirk Bus station to Queen Margaret Hospital, Dunfermline. Details of routes and ticket fares can be found here: www.stagecoachbus.com

Prentice Westwood operate services from Bo'ness to Edinburgh (beginning in Falkirk via Grangemouth) and Linlithgow. Details of routes and ticket fares can be found here: www.travelinescotland.com

CityLink operates a service connecting Bo'ness and Grangemouth with Stirling, Dunblane and Edinburgh. Details of routes and ticket fares can be found here: www.citylink.co.uk

Bo'ness and Area Community Bus Association operate a service connecting Bo'ness and Blackness with Edinburgh. Details of routes and ticket fares can be found here: www.bonesscommunitybus.scot