

Poverty Impact Assessment Tool

Falkirk Council is committed to reducing poverty amongst disadvantaged communities and groups as set out in the above guidance. If we are making a change that might increase the number of people living in poverty, actions should be identified to reduce the impact on the communities and households that could be adversely affected.

1. Title of policy/strategy or service

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2. What is the aim of the policy/strategy or area of service? Which outcomes in the Strategic Community Plan and/or Corporate Plan is it intended to contribute towards?

Overall aim

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Plan outcomes

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3. Which Service leads in relation to this policy/strategy or service within the Council and which other Services are critical in terms of this area of work?

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4. Who are the intended beneficiaries from the policy/strategy or area of service? How many people are affected by the policy or service and how many will be affected by the change?

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5. What is the nature of the change being proposed? (tick all that apply)

New policy/strategy		Revision of existing policy/strategy	
New service		Revision of existing service	
Closure of existing service			
Increased budget		Decreased budget	
Other (please specify)			

For budget changes, please also complete the following questions. For policy or service changes, go to Q6.

Current expenditure on this service (£'000s)	Total	
	In Falkirk Council area	
Savings/increases (£'000s) (NB highlight budget increases)	Total	
	In Falkirk Council area	
	Per Annum	
Timescale	Start date for savings	
	End Date if at all	

6. Please briefly describe the change proposed.

7. Please state what evidence has been used to conduct the poverty impact assessment. *Evidence can include risk and financial assessments, community consultation, research, Officer knowledge/experience, service user feedback (including complaints) and partner agency feedback.*

8. If there are gaps in the evidence, please indicate what information would be useful to gather in the future to enable effective monitoring?

9. Based on the evidence, are the proposed changes likely to have an adverse or positive effect on any of the communities or groups vulnerable to poverty? In particular, will the proposed change increase or decrease the risk of people entering or remaining in poverty in the short, medium or longer term?
Please specify which groups may be affected – see the guidance for the communities and groups that the Council has identified as being vulnerable to poverty in the local area. If you have identified impacts on other groups vulnerable to poverty, please include these.

Adverse impacts

Positive impacts

10. What can be done to reduce the adverse impacts and/or increase the positive impacts either by your Service or other Services, agencies or organisations?

11. If the adverse impacts cannot be fully prevented, please explain the reasons why this change is being proposed even though it will have an adverse impact on poverty. This might include information about different options that you have considered for budget reductions, etc.

12. What impact will the proposed changes have on our ability to achieve the outcomes in the Strategic Community Plan and/or Corporate Plan? And how can this impact be mitigated?

13. Is there likely to be an impact on service provided by partners? If so, which partner organisation(s) will be affected, what will the likely impact be and have these partners been consulted?

14. Who carried out this impact assessment? Lead person should be highlighted.

15. How will changes to policy/strategy or service be agreed and implemented? *Please state who/which group or Committee considered the options and the decision on what action would be taken. If a number of options were considered, summarise these and the reason for selecting one option over any others.*

..... (Lead officer/service manager)

Once completed, send to the Corporate Policy Unit, Corporate and Neighbourhood Services, Municipal Buildings, Falkirk for review prior to final approval by your Head of Service.

Approved:

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