

**Community Jobs Scotland Advisory Group**

**Thursday 21 August 2014**

**11:00 - 13:00**

**Fleming Room A, 1<sup>st</sup> Floor, Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU**

**AGENDA**

10.45	<b>Registration - Tea/Coffee</b>	
11.00	<p><b>Welcome and Introductions:</b></p> <ul style="list-style-type: none"> <li>• New Core Member from SDS April Robertson</li> <li>• New members from SG Care and Justice Division – Carolyn Younie and Ian Fitheridge.</li> <li>• Apologies from Linda Kirk - SG Community Justice Division and Barry Fowler - SPS</li> </ul>	Chair – Victoria Beattie
11.10	<p><b>Summary/Update on Action Points from previous meeting:</b></p> <ol style="list-style-type: none"> <li>1. SLAED to provide full feedback comments on Terms of Reference document</li> <li>2. SCVO to report back to the Group once a response from Shaw Trust is received</li> <li>3. Q&amp;A on CJS eligibility against other work programmes to be drawn up for circulation to the Group</li> <li>4. Further discussions to be organised on information sharing to ensure connectivity with LA employability pipelines</li> <li>5. Subgroup to be set up to look at CJS connectivity with the LA's employability pipelines and draft a protocol agreement</li> <li>6. Options to be provided to SCVO on how evaluation could be done and SCVO will respond.</li> <li>7. SCVO to provide estimated timescale for 5,000<sup>th</sup> placement start to SG for Ministerial notification and possible announcement</li> <li>8. SCVO to look into providing regular Case Studies/Good News stories for publication on CJS page of Employability in Scotland website</li> <li>9. Case Study template to be provided to Duncan Dunlop</li> <li>10. Care leaver event dates to be provided to SG</li> <li>11. Group to confirm their availability for next meeting dates and rolling members to consider which, if not all, meetings they will attend</li> </ol>	Chair – Victoria Beattie
11.40	<p><b>SCVO updates:-</b></p> <ul style="list-style-type: none"> <li>• Update on CJS</li> </ul>	Donna MacKinnon - SCVO

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	<ul style="list-style-type: none"> <li>• Pilot programmes – Young Offenders &amp; Care Leavers</li> <li>• ethnic minority pilot</li> <li>• 5,000<sup>th</sup> CJS employee</li> <li>• CJS Training</li> <li>• P/T CJS (Wage Incentive)</li> <li>• CJS Case Studies</li> </ul>	
12.00	<b>Other Core Member updates</b>	Hazel Mackie – SLAED, April Robertson – SDS, Elaine Livingstone – DWP, Anne Marie Anderson – SCVO/DWP
12.15	<b>CJS Phase 3 Evaluation</b>	Donna Mackinnon - SCVO/Pauline McNally - SG
12.45	<b>AOB</b>	ALL
12.50	<b>Summary of Actions Agreed &amp; date of next meeting</b>	Chair – Victoria Beattie
13.00	<b>Close</b>	

*\* Please note timings of topics are indicative and subject to change during the meeting*